

CAREER your POST

OPPORTUNITIES



Looking For

**Experienced Combo
Vac & Semi Vac Operators,
Pressure Truck
& Flushby**

Fax resume to 780-826-5861

CAREER OPPORTUNITY AG TECHNICIANS

Would you like to become a part of the support team to the world's leader in Agricultural machinery? Would you like to work in the largest, most modern shop in the region? We are currently looking for 3rd or 4th Year Apprentices or Journeymen in the Ag-Tech or Heavy Duty Technician Trades at our St. Paul location.

We offer competitive wages, a full line of benefits and the latest in technological training that John Deere and the Agricultural field has to offer.

If you see yourself fitting into our team and you desire a long term career which is very rewarding, please fax or mail your resume in confidence to:

Brian Coutts - Manager
Agland, Box 1468, St. Paul, AB., T0A 3A0
Fax 780-645-4016
E-mail: solutions@aglandcorp.com



Vermilion • Lloydminster • St. Paul



Ready to serve.
Looking for a Full Time
Assistant Meat Cutter
Must have 2 - 3 years experience
in the meat industry.
\$15.50-\$18.50/hr. Wages depend on experience.
Drop off resume at Sobeys LLB
or Fax to 780-623-2523



Now Hiring

**Full Time
Evening Line Cook and
Full Time
Day Food & Beverage Server**

40 hr/wk shift work
Wages depend on experience of applicant
Apply in person or fax resume to 780-623-4599
Attention: Terry

NOW HIRING

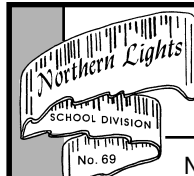


Canalta Hotels is currently accepting resumes for the following position at the Ramada in Lac La Biche.

Guest Service Representatives & Housekeeping

- We offer:
- RRSP matching program
 - Performance Bonus plan
 - Group benefits including Health, Life, Dental, Optical, & Prescriptions
 - Use of the hotel facilities (fitness, pool, and waterslide for you and immediate family)
 - Discounts at Ramada locations across Canada
 - Discounts at Canalta Hotels in Alberta
 - An experienced team to provide you with professional support

Please drop your resume off at:
Ramada Hotel - Lac La Biche



NORTHERN LIGHTS SCHOOL DIVISION NO. 69

WORKING TOGETHER TO HELP
EVERY STUDENT LEARN AND EXCEL

Northern Lights School Division No. 69
is accepting applications for the following positions:

Competition #S1011-35
Educational Assistant
Central Elementary School

Competition #S1011-36
Métis Arts Instructor
Caslan School

To apply email resumes complete with references,
quoting the competition # to: humanresources@nlsd.ca

For information go to: 'Jobs' at www.nlsd.ab.ca



Hope Haven Women's Shelter

invites applications for the following position:

Crisis Intervention Worker

Full-Time or Part-Time Position(s)

The successful candidate will maintain a safe, secure environment in which women and their children can find temporary shelter, will provide lay counseling, support, information and guidance to clients and perform general and facility related duties as required. The position entails shifts falling primarily on evenings, nights and weekends.

Successful candidates will possess excellent communication and interpersonal skills, a valid first aid certificate and a strong knowledge of family violence issues. A current Criminal Record and Child Welfare Check must be provided. Preferences will be given to applicants with related post-secondary degree and related work experience.

Please send resumes in confidence to:

Executive Director
Hope Haven Women's Shelter
P. O. Box 2168 Lac La Biche, AB T0A 2C0
Email: haven@telusplanet.net
Fax: 780.623.2094

Closing date:
Position will remain open until a suitable applicant is found.

*We thank all who apply, but only those selected
for an interview will be contacted.*

PLAMONDON DISTRICT COMMUNITY DEVELOPMENT SOCIETY

Employment Opportunity - Permanent Part Time Position
24 to 32 hrs/week
**OFFICE ADMINISTRATIVE
SUPPORT WORKER**

Under the direction of the Board of Directors, this position is responsible for duties which include but are not limited to:

- Coordinate Recreational Facility Usage
- Supervise Employees
- Promotion of the Facility and Events organized by the PDCDS
- Assist non-profit groups as required with:
 - o Fundraising events
 - o Grant applications
 - o Volunteer management
 - o Liase with government agencies
- General Office duties:
 - o Maintain filing system
 - o Reception
 - o Incoming/outgoing mail and correspondence, reports, agendas, minutes, supporting documents etc.
- General Bookkeeping duties and a sound understanding of accounting principals.

Qualifications:

- Minimum grade 12 and post secondary education in the field of Office Administration and Bookkeeping.
- 2-3 years experience working in a general office environment.
- Self motivated, efficient and organized with ability to work in a team environment.
- Ability to receive direction and to work independently to complete tasks, prioritize work and achieve agreed upon goals with minimal supervision as well as independently.
- Proven written and verbal communication skills along with a high level of professionalism in public relations.
- Must be proficient in Microsoft Office, Word, Excel and computer literacy.
- Must be proficient in Simply Accounting.
- A high attention to detail and accuracy and ability to meet deadlines required.

Job Rate: Commensurate with experience.

Posting closes: September 15, 2010

Please forward resume to:
Fax 800-595-0292 or
Email: rmahe@lawsonproducts.com



Hope Haven Women's Shelter

invites applications for the following position:
**Outreach/Public Education
Worker**
(Permanent Full-Time Position)

The successful candidate will divide their time delivering services in both Public Education and Outreach programs in this challenging and rewarding position. The successful candidate will co-lead weekly evening support group sessions; work individually with residential and non-residential clients affected by family violence providing lay counseling, support information and guidance; provide follow-up lay counseling and support to clients leaving the shelter; and develop and deliver educational presentations on family violence, bullying and abuse issues to schools and community groups/agencies. Candidate must provide their own transportation.

Successful candidates will possess excellent communication and interpersonal skills, a valid First Aid Certificate and a strong knowledge of family violence issues. A current Criminal Record and Child Welfare Check must be provided. Preference will be given to applicants with related post-secondary degree and related work experience. We offer an excellent benefit package.

Please send resumes in confidence to:

Executive Director
Hope Haven Women's Shelter
P. O. Box 2168 Lac La Biche, AB T0A 2C0
Email: haven@telusplanet.net
Fax: 780.623.2094

Closing date:
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LAC LA BICHE CANADIAN NATIVE FRIENDSHIP CENTRE

10105 - Churchill Drive, Lac La Biche
Ph: 780-623-3249 Fax: 780-623-1846

Requires Part-Time Youth Assistants

\$10.00 per hour

Hours of work 4:00 p.m. to 8:00 p.m.
Monday to Friday

Duties: Assist Coordinator with planning
Assist in facilitating the programs and activities
Help in organizing events
Supervise the youth and various activities

Qualifications:

- Minimum Grade 10 Education
- Experience working with youth
- Able to work independently
- Able to facilitate programs
- Knowledge of aboriginal culture
- Experience with planning and organizing
- Computer skills an asset

Forward resume's and inquires to:

Geraldine Reid
New Horizons Youth Programs Coordinator
Lac La Biche Canadian Native Friendship Centre
Box 2338
Lac La Biche, AB T0A 2C0
Phone: 780-623-3249
Fax: 780-623-1846

Deadline for Submission: Friday, September 17, 2010

People Read Newspapers To ...

FIND A CAREER

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